



Building Surveying Department

Proposal for single telecommunications cable installation

The Estates consideration for agreement to install a single telecommunications installation will be made based on the following:

- The single cable must follow an agreed and documented route (including location drawings of each level of the building involved). This should show all transit routes to the point of termination.
- The cable must be securely fixed to the agreed cable management system at regular intervals (no greater than 2 metres) throughout the duration of length.
- The cable must be professionally labelled identifying both ownership (tenant) and details of the service provider (BT, Virgin Media, Colt etc) and what demise it is supplying (e.g. 4th Floor Offices). These labels are required at each change of direction and at each level along the entirety of its route.
- The cable should not enter or cross any other tenanted demise.
- All neighbouring tenants should be notified no less than 5 working days in advance of any requirement to access the common areas riser within their demise.
- The tenant will be fully responsible for the installation, maintenance and ultimate removal of the installation.
- Any break in fire stopping must be fully repaired.
- Upon reasonable notice Cadogan Estates Limited, at our discretion, may require removal of the installation at the tenants cost at any time.
- Cadogan Estates Limited will not be responsible to any third party for any agreement made in respect of services provided by the cable or any damage that may occur to the installation.
- Whilst working in the common areas (risers), all Health & Safety documentation (including site specific risk assessments and method statements) must be submitted and agreed prior to commencement of any installation. At the agreed time of works, installation operatives should read and sign they have understood the Health & Safety documentation.
- Whilst working in the common areas, installation operatives must sign in and wear a Cadogan Estates Limited Authorised Contractors Pass.
- Works must not commence until agreement is reached.
- All works must be completed to the satisfaction of the Estates building surveying team.

Signed

Date

Authorised.....

Date